

# From Zip Files and Siloed Workflows to a Unified OnBase Platform

## Oklahoma Department of Environmental Quality (DEQ)




The Oklahoma Department of Environmental Quality safeguards public health and the environment statewide through regulation, permitting, monitoring, and stewardship across air, water, and waste programs.



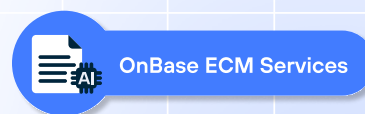
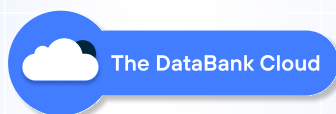
## Overview

The Oklahoma Department of Environmental Quality protects public health and the environment across the state. Its legacy records approach relied on Zip files and freeform fields, with minimal documentation and limited functionality, which made consistency, retrieval, and governance difficult. DataBank implemented OnBase as a centralized content platform to modernize operations and give teams a more reliable way to manage and find information, while creating a stronger foundation for DEQ's planned move to The DataBank Cloud.

## Challenges

-  **Lack of Structure** — Legacy Zip-file storage and free-form text fields led to inconsistent entry and retrieval
-  **No Standardized Processes** — Divisions worked independently without unified documentation or workflows
-  **Complex Data Migration** — Years of documents, keywords, and document types had to be migrated accurately

## Solutions



## Implementation



## Key Takeaways

Centralized governance, quicker permit approvals, connected records access, and a collaboratively designed platform deliver sustainable modernization.



### Centralized Governance

Improved information governance with a centralized, governed repository



### Accelerated Approvals

Faster permit approvals enabled by simultaneous collaboration and streamlined workflows



### Connected Records Access

Unified data access current and historical data connected and accessible through OnBase



### Co-Designed Solution

Tailored, sustainable solution built through collaborative design



## Rhonda Larson

Manager of Records / OnBase Product Owner, Oklahoma DEQ

"We were looking at issues and challenges and were able to bring the DataBank team in to evaluate approaches to those items. From think tanks to meetings to what-ifs, both teams discussed the best ways to implement and maintain the system."

## Results



Shift to The DataBank Cloud managed hosting, upgrades, monitoring, and security and compliance support for ECM and OnBase.



Expand OnBase WorkView into a full Solutions Hub to broaden workflow capabilities across divisions.



Increase staff certifications to strengthen long-term sustainability and internal ownership.

## More About DataBank

DataBank is a trusted provider of data, document, and automation solutions for organizations with complex information environments. For more than **30** years, we have helped enterprises securely manage, process, and activate high value information at scale. Through DataBank IMX, clients can also leverage The DataBank Cloud to host and manage OnBase with secure infrastructure, migration support, monitoring, and ongoing upgrades.

Today, DataBank helps organizations modernize legacy repositories, automate document-heavy processes, and build stronger foundations for analytics and AI. By combining operational expertise with automation, AI, and cloud technologies, we improve accessibility, governance, and usability so teams can reduce manual work, act on trusted data faster, and achieve measurable outcomes without disrupting existing systems.